

ANNEX C

ADMINISTRATIVE FORM_READ ONLY

THIRD OPEN CALL FOR PROPOSALS

Closing dates for proposals: 14 February 2024 at 17:00 CET

Version 2.0 – 06 February 2024

DOCUMENT REVISION HISTORY

Version	Date	Description of changes
V1.0	06/12/2023	Initial version
V2.0	06/02/2024	Deadline has been updated.

Find hereafter the list of administrative information that you need to fill directly in the F6S portal to apply.

This document is not to be filled out. It is for consultation only.

If you have any questions, feel free to contact the TrustChain team by email (trustchain@ngi.eu).

Failure to provide the required information in all sections will result in disqualification.

ADMINISTRATIVE FORM

This application form is part of the Open Call #3 – Economics and Democracy promoted by TrustChain Project.

Only applications submitted through this online system will be eligible for the evaluation stage.

The administrative form consists of the following mandatory sections:

SECTION 1: Proposal identification

SECTION 2: Administrative Data

SECTION 3: Ethics

SECTION 4: Proposal Description

SECTION 5: Final questions

Documents to be reviewed when preparing the application:

Open Call #3 - Call Document

Annex A - Guide for Applicants

Proposal templates, model sub-grant agreement and other relevant documents:

Annex B - Model Sub-grant Agreement (draft template only)

Annex C - Administrative Form (read only)

Annex D - Proposal Description Template

Annex E - Additional Applicant(s) Template

If you have any questions, feel free to contact the TrustChain team (trustchain@ngi.eu).

Failure to provide the required information in all sections will result in disqualification.

All documents are available at <https://trustchain.ngi.eu/apply/>

SECTION 1: PROPOSAL IDENTIFICATION

1. Proposal Title *
2. Proposal Acronym *
3. Keywords *

Please select the keywords related to your proposal

- ☐ Trustworthy hardware & manufacturing
- ☐ Software Engineering (Including protocols, interoperability and fundamentals e.g. cryptography, algorithms, proofs)
- ☐ Cloud engineering, digital twins, edge and fog computing
- ☐ cryptography, standardisation and security engineering
- ☐ digital twins, edge and fog computing
- ☐ Operating Systems, firmware and virtualisation
- ☐ Measurement, monitoring, analysis & abuse handling
- ☐ Middleware, distribution, deployment, operations, DNS, authorisation, authentication, reputation systems
- ☐ Decentralised solutions, blockchain, distributed ledger
- ☐ semantic web, ontology engineering
- ☐ Data & AI
- ☐ Services & Applications (e.g. email, instant messaging, search, video chat, collaboration, community)
- ☐ Trustworthiness (Including: transparency, auditability and security)
- ☐ Resilient, robust and dependable
- ☐ digital identity management, self-sovereign identity
- ☐ Privacy and confidentiality
- ☐ Empowerment and self-determination
- ☐ Inclusiveness, accessibility diversity and democracy
- ☐ Permission less innovation, decentralisation and level playing field
- ☐ Social good, fairness and ethical behaviour
- ☐ Sustainability/Eco-friendliness
- ☐ ecosystem economics, Well-balanced economy
- ☐ Green, environmental sustainability

SECTION 2: ADMINISTRATIVE DATA APPLICANT(S)

4. You are applying as: *

Notice that as a group of individuals – team (two or more natural persons), you will get a maximum of 99.000,00 €. Any other configuration involving legal entities can obtain up to 117.000,00 €. The funding total will be automatically calculated according to the selection below.

- ☐ A single organization (legal entity)
- ☐ A group of individuals (team)
- ☐ A group of organisations (consortium)
- ☐ A group of individual(s) and organisation(s)

APPLICANT(S) INFORMATION (INDIVIDUAL(S))

Please fill in the following information about the individual(s) applying as a natural person(s).

WARNING: if in the previous question you indicated you apply as a legal entity, or consortium, do not fill the Individuals section.

Individual - Natural person 1

5. Name
6. Surname
7. E-mail
8. ID type (Citizen card, passport, or other)
9. ID number
10. Country of residence/work
11. Has been funded by the European Commission through H2020 before? (Grant or subgrant)
 - ☐ Yes
 - ☐ No
12. Has been funded by other NGI projects?
 - ☐ Yes
 - ☐ No

If yes, please indicate which one, explain the overlaps and differences with the current proposal and indicate the total funding amount received.

13. Has recently applied to an NGI call or another EC funding instrument that is under evaluation or plans to apply to?
 - ☐ Yes
 - ☐ No

If yes, please indicate which one and explain the overlaps and differences with the current proposal.

Individual - Natural person 2

14. Name
15. Surname
16. E-mail
17. ID type (Citizen card, passport, or other)
18. ID number
19. Country of residence/work
20. Has been funded by the European Commission through H2020 before? (Grant or sub grant)
 - ☐ Yes
 - ☐ No

21. Has been funded by other NGI projects?

- ☐ Yes
- ☐ No

If yes, please indicate which one, explain the overlaps and differences with the current proposal and indicate the total funding amount received.

22. Has recently applied to an NGI call or another EC funding instrument that is under evaluation or plans to apply to?

- ☐ Yes
- ☐ No

If yes, please indicate which one and explain the overlaps and differences with the current proposal

Individual - Natural person 3

23. Name

24. Surname

25. E-mail

26. ID type (Citizen card, passport, or other)

27. ID number

28. Country of residence/work

29. Has been funded by the European Commission through H2020 before? (Grant or subgrant)

- ☐ Yes
- ☐ No

30. Has been funded by other NGI projects?

- ☐ Yes
- ☐ No

If yes, please indicate which one, explain the overlaps and differences with the current proposal and indicate the total funding amount received.

31. Has recently applied to an NGI call or another EC funding instrument that is under evaluation or plans to apply to?

- ☐ Yes
- ☐ No

If yes, please indicate which one and explain the overlaps and differences with the current proposal

APPLICANT(S) INFORMATION (ORGANISATION(S))

Please fill in the following information about the organisation(s) applying as legal entity/ies

Organisation - Legal entity 1

32. Entity legal name

33. Legal status of your organisation

- ☐ Secondary or Higher education establishment
- ☐ Research organisation
- ☐ SME
- ☐ Large enterprise
- ☐ Public Body
- ☐ A non-for profit organisation, association, NGO
- ☐ Foundation
- ☐ International organisation
- ☐ Other? Please specify

34. Country

35. VAT number

36. Incorporation year

37. Contact person email

38. Has the legal entity been funded by the European Commission before? (Grant or subgrant)

- ☐ Yes
- ☐ No

39. Has the legal entity been funded by other NGI projects?

- ☐ Yes
- ☐ No

If yes, please indicate which one, explain the overlaps and differences with the current proposal and indicate the total funding amount received.

40. Has the legal entity recently applied to an NGI call or another EC funding instrument that is under evaluation or plans to apply to?

- ☐ Yes
- ☐ No

If yes, please indicate which one and explain the overlaps and differences with the current proposal

Organisation - Legal entity 2

41. Entity legal name

42. Legal status of your organisation

- ☐ Secondary or Higher education establishment
- ☐ Research organisation
- ☐ SME
- ☐ Large enterprise
- ☐ Public Body
- ☐ A non-for profit organisation, association, NGO
- ☐ Foundation
- ☐ International organisation
- ☐ Other? Please specify

43. Country
44. VAT number
45. Incorporation year
46. Contact person email
47. Has the legal entity been funded by the European Commission before? (Grant or subgrant)
- ☐ Yes
 - ☐ No
48. Has the legal entity been funded by other NGI projects?
- ☐ Yes
 - ☐ No

If yes, please indicate which one, explain the overlaps and differences with the current proposal and indicate the total funding amount received.

49. Has the legal entity recently applied to an NGI call or another EC funding instrument that is under evaluation or plans to apply to?
- ☐ Yes
 - ☐ No

If yes, please indicate which one and explain the overlaps and differences with the current proposal

Organisation - Legal entity 3

50. Entity legal name
51. Legal status of your organisation
- ☐ Secondary or Higher education establishment
 - ☐ Research organisation
 - ☐ SME
 - ☐ Large enterprise
 - ☐ Public Body
 - ☐ A non-for profit organisation, association, NGO
 - ☐ Foundation
 - ☐ International organisation
 - ☐ Other? Please specify
52. Country
53. VAT number
54. Incorporation year
55. Contact person email
56. Has the legal entity been funded by the European Commission before? (Grant or subgrant)
- ☐ Yes
 - ☐ No

57. Has the legal entity been funded by other NGI projects?

- ☐ Yes
- ☐ No

If yes, please indicate which one, explain the overlaps and differences with the current proposal and indicate the total funding amount received.

58. Has the legal entity recently applied to an NGI call or another EC funding instrument that is under evaluation or plans to apply to?

- ☐ Yes
- ☐ No

If yes, please indicate which one and explain the overlaps and differences with the current proposal

Additional Applicant(s)?

59. If your proposal has more than 3 applicants participating as individuals (Natural persons) or/and more than 3 applicants participating as organisations (Legal entities), please upload the Annex 3 – Additional Applicant(s) Template, filled with the information about the applicant(s) that did not fit in this form. (Max file size 30MB.)

UPLOAD FILE

CONTACT PERSON (COORDINATOR)

Contact person for the proposal and coordination of the project whatever the type of Applicant you are.

Notice that the result of the evaluation will be sent to this person.

60. Full Name *

61. Entity (If applicable) *

62. E-mail *

63. Phone number * (Include country code)

SECTION 3: ETHICS

3.1. HUMAN EMBRYOS/FOETUSES

64. Does your innovation project involve Human Embryonic Stem Cells (hESCs)? *

- ☐ Yes
- ☐ No

65. Does your innovation project involve the use of human embryos? *

- ☐ Yes

☐ No

66. Does your innovation project involve the use of human foetal tissues / cells? *

☐ Yes
☐ No

3.2. HUMANS

67. Does your innovation project involve human participants? *

☐ Yes
☐ No

68. Are they volunteers for social or human sciences research? *

☐ Yes
☐ No

69. Are they persons unable to give informed consent? *

☐ Yes
☐ No

70. Are they vulnerable individuals or groups? *

☐ Yes
☐ No

71. Are they children/minors? *

☐ Yes
☐ No

72. Are they patients? *

☐ Yes
☐ No

73. Are they healthy volunteers for medical studies? *

☐ Yes
☐ No

74. Does your innovation project involve physical interventions on the study participants? *

☐ Yes
☐ No

3.3. HUMAN CELLS / TISSUES

75. Does your innovation project involve human cells or tissues (other than from Human Embryos/ Foetuses)? *

☐ Yes
☐ No

3.4. PERSONAL DATA

76. Does your innovation project involve personal data collection and/or processing? *

- ☐ Yes
- ☐ No

77. Does it involve the collection and/or processing of sensitive personal data (e.g: health, sexual lifestyle, ethnicity, political opinion, religious or philosophical conviction)? *

- ☐ Yes
- ☐ No

78. Does it involve processing of genetic information? *

- ☐ Yes
- ☐ No

79. Does it involve tracking or observation of participants? *

- ☐ Yes
- ☐ No

80. Does your innovation project involve further processing of previously collected personal data (secondary use)? *

- ☐ Yes
- ☐ No

3.5. ANIMALS

81. Does your innovation project involve animals? *

- ☐ Yes
- ☐ No

3.6. THIRD COUNTRIES

82. In case non-EU countries are involved, do the innovation project related activities undertaken in these countries raise potential ethics issues? *

- ☐ Yes
- ☐ No

83. Do you plan to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)? *

- ☐ Yes
- ☐ No

84. Do you plan to import any material - including personal data - from non-EU countries into the EU? *

- ☐ Yes
- ☐ No

85. Do you plan to export any material - including personal data - from the EU to non-EU countries? *

- ☐ Yes
- ☐ No

86. In case your innovation project involves low and/or lower middle income countries, are any benefits-sharing actions planned? Are they children/minors? *

- ☐ Yes
- ☐ No

87. Could the situation in the country put the individuals taking part in the innovation project at risk? *

- ☐ Yes
- ☐ No

3.7. ENVIRONMENT & HEALTH AND SAFETY

88. Does your innovation project involve the use of elements that may cause harm to the environment, to animals or plants? *

- ☐ Yes
- ☐ No

89. Does your innovation project deal with endangered fauna and/or flora and/or protected areas? *

- ☐ Yes
- ☐ No

90. Does your innovation project involve the use of elements that may cause harm to humans, including innovation project staff? *

- ☐ Yes
- ☐ No

3.8. DUAL USE

91. Does your innovation project involve dual-use items in the sense of Regulation 428/2009, or other items for which an authorisation is required? *

- ☐ Yes
- ☐ No

3.9. EXCLUSIVE FOCUS ON CIVIL APPLICATIONS

92. Could your innovation project raise concerns regarding the exclusive focus on civil applications? *

- ☐ Yes
- ☐ No

3.10. MISUSE

93. Does your innovation project have the potential for misuse of innovation project results? *

- ☐ Yes
- ☐ No

3.11. OTHER ETHICS ISSUES

94. Are there any other ethics issues that should be taken into consideration? *

- ☐ Yes
- ☐ No

If yes, please specify

95. Ethics issues *

- ☐ I confirm that I have taken into account all ethics issues described above

96. Does your innovation require prior approval by a competent ethics or data protection body?

- ☐ No
- ☐ Yes, i.e. * (please specify which ethics/data protection body as well as the time period required for such approval)

Please note that seeking and obtaining the mandatory approvals in a timely manner from competent ethics and/or data protection bodies are the applicant's sole and exclusive responsibility and that the absence of such approvals, when and where legally required, may void the eligibility of the applicant's proposal.

SECTION 4: PROPOSAL DESCRIPTION

97. Please upload your proposal in Portable Document Format (pdf). Use the official template available at [insert link here]. * NOTE: Applicants using other kind of template/ document structure will be automatically ineligible.

UPLOAD PROPOSAL (Max file size 30MB) *

SECTION 5: FINAL QUESTIONS

98. By ticking this box, I declare the information submitted within this application is true and, as the application contact person, I am authorised to apply on behalf of the entity(es)/group of natural persons involved in the application. *

- ☐ I declare.

99. By ticking this box, I declare that all members of this application have reviewed and accepted, and they comply with the TrustChain Open Call Terms & Conditions as defined in the Guide for Applicant [insert link here]. *

- ☐ I declare.

100. By ticking this box, I declare the members of the team involved in the application are not employees of any of the legal partners or their associated/linked-entities identified in the Grant Agreement No.101093274 with the EC. *

☐ I declare.

101. By ticking this box, I declare the entities(s) and/or individual(s) applying do not have convictions for fraudulent behaviour, other financial irregularities, unethical or illegal business practices. *

☐ I declare.

102. By ticking this box, I declare the participating entities(s) do(es) not have been declared bankrupt or have initiated bankruptcy procedures. *

☐ I declare.

103. By ticking this box, I declare that members involved in the application (natural persons and/ or legal entities) are only submitting one proposal under this open call. *

☐ I declare.

104. By ticking this box, I declare the applicant(s) is not under liquidation or is not an enterprise under difficulty according to the Commission Regulation No 651/2014, art. 2.18. *

☐ I declare.

105. By ticking this box, I declare the project is based on original work and going forward any foreseen developments are free from third party rights, or they are clearly stated. *

☐ I declare.

106. By ticking this box, I declare the applicant(s) is(are) not excluded from the possibility of obtaining EU funding under the provisions of both national and EU law, or by a decision of both national or EU authority. *

☐ I declare.

107. By ticking this box, I declare that members involved in the application (natural persons and/ or legal entities) agrees with the terms presented in the Model Sub-grant Agreement template. *

☐ I declare.

108. By ticking this box, I accept that the data/information within and submitted in this application will be shared by F6S with TrustChain consortium for the purpose of managing the open call. *

☐ I acknowledge and consent.

109. By ticking this box, I declare the applicant(s) has(ve) not received funding for a similar project and that the applicant(s) has enough Operational Capacity to carry out the work. In addition, the applicant(s) gives consent to TrustChain consortium to share the needed information (such as entities names and project details (abstract or the full proposal)) with other NGI projects for the only purpose of cross-checking that there is no double funding or operational capacity conflict. *

☐ I declare and consent.

110. How did you hear about TrustChain?

- ☐ News/Media
- ☐ Event
- ☐ E-mail
- ☐ NGI portal
- ☐ Referral

- ☐ Social media
- ☐ Through an TrustChain partner
- ☐ F6S portal
- ☐ European Commission portal
- ☐ Other